



HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE

Tuesday, September 26, 2017

7:00 pm

Lorraine H. Morton Civic Center, 2100 Ridge Avenue
James C. Lytle City Council Chambers

AGENDA

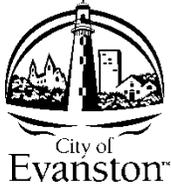
- I. CALL TO ORDER/DECLARATION OF QUORUM**
- II. 2018 CDBG FUNDING—COMMITTEE DISCUSSION AND RECOMMENDATIONS**
- III. PUBLIC COMMENT**
- IV. APPROVAL OF MEETING MINUTES: JUNE 27, SEPTEMBER 14, & SEPTEMBER 19**
- V. STAFF REPORT**
- VI. ADJOURNMENT**

The next meeting of the Housing & Community Development Act Committee is scheduled for Tuesday, October 17 in Room 2402.

Order of agenda items is subject to change

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Memorandum

To: Members of the Housing and Community Development Act Committee

From: Johanna Leonard, Community Development Director
Sarah Flax, Housing and Grants Administrator
Jessica Wingader, Grants & Compliance Specialist

Subject: 2018 CDBG Funding Guidelines

Date: September 26, 2017

The following input relating to the use of 2018 CDBG funding is provided as part of the risk analysis required by entities receiving federal funding per the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Omni Circular”) from the Office of Management and Budget (OMB). The Omni Circular replaced multiple OMB circulars effective beginning in 2015. Its purpose is to provide a government wide framework for grants management to strengthen program outcomes through innovative and effective use of grant-making models, performance metrics, and evaluation, as well as to reduce administrative burden for non-Federal entities receiving Federal awards while reducing the risk of waste, fraud and abuse.

The City is required to evaluate the performance of each subrecipient for noncompliance with Federal statutes and regulations including: prior experience with the same or similar subawards, results of previous audits, and whether the subrecipient has new personnel or new or substantially changed systems. In addition, staff must document that all subrecipients’ financial and programmatic reports have been reviewed to assess that performance goals are achieved, as well as follow-up actions to ensure that subrecipients take timely and appropriate action to correct all deficiencies. The City’s compliance with these requirements is assessed annually through its Federal Single Audit. Concerns relating to the documentation of subrecipient risk analyses were raised in the 2016 single audit that did not rise to a level to require reporting in that audit, but that the City was advised to address.

As a result, agencies receiving CDBG funds for programs are required to comply with higher levels of programmatic and financial reporting and scrutiny. Those who are unable to meet these requirements consume and present a significant risk of noncompliance findings for the City.

As HCDA members review 2018 requests for CDBG funding, please consider the following:

- Small program grants, particularly under \$10,000, are often inefficient for both the City and the grantee, particularly for agencies that lack the administrative capacity to meet federal requirements. City staff time to manage and monitor each program ranges from \$1,375 to \$3,200, regardless of the size of the grant. In addition, subrecipients expend a disproportionate amount of resources on compliance.
- Programs and projects that serve very small numbers of Evanston residents often have very limited impact on the total need in the community as well as having disproportionately high grant management costs to the City and the subrecipient.
- Whether programs provide equity of access to services or reach underserved populations. This includes the relative outcomes of funding programs that provide greater depth of service to residents already enrolled in programs versus those that reach residents who are not receiving services. Outcome indicators should also be evaluated to determine program's true level of services delivered to Evanston residents. Agency/program may offer a full complement of services, but it may not be clear that residents are engaging in services beyond intake.
- 2017 subrecipients requesting increased funding for a current program should provide proportionately quantifiable increases in services to Evanston residents and address a high need that is disproportionately underserved if funding at a higher level, per CDBG requirements. This also pertains to existing programs for which City funding is being requested for the first time.
- New programs must be evaluated for feasibility and sustainability, particularly if no other funding sources are evident, to prevent over dependence on City funding. Additionally, first-time applicants for funding should be evaluated to determine if they are providing an increase in services to Evanston residents that are proportionate to the funding requested to avoid use of City funds to offset other sources.
- If funding is awarded to programs that serve clients referred from other CDBG-funded programs, payment from the referring agency on a fee-per-client basis should be evaluated to minimize duplication of administrative costs to the agencies and City. This method of funding can be more effective than very small grants and also reduces double counting of people served.

Concerns with any of the above are identified in the attached notes by program or project.



2018 CDBG Allocation Review Meeting
September 26, 2017

City of Evanston
2100 Ridge Avenue
Evanston, IL 60201

Agency	Request	Notes	Proposed MHB Allocation
Administration			
City of Evanston: <i>CDBG Administration & Planning</i>	\$300,000	CDBG regulations allow 20% of grant funds plus 20% of current year Program Income for required management and compliance of the CDBG program.	NA
Public Services			
Family Focus: <i>Afterschool Program</i>	\$20,000	Combined (MHB and CDBG) request is 40% program budget. Agency serves primarily Evanston residents. Afterschool program has a defined curriculum with measurable outcomes; participants are predominantly income eligible. Agency is capable of managing award and program. Award would support program staff salaries. Projected number of unduplicated beneficiaries for 2018 does not meet CDBG guidelines for the increase in CDBG funding if full funding were to be awarded.	<i>\$35,000 request from MHB</i>
James B. Moran Center: <i>Legal & Social Services</i>	\$45,000	Combined request is 14% of program budget; CDBG request is 7% of program budget. Agency offers legal and case management/mental health support to at-risk youth and their families. Evanston residents make up 48% of people served in 2017; agency projects residents will be 54% of population served in 2018. Agency has strong administrative and programmatic capacity. 2018 increase in services is proportionate to requested increase in funding.	<i>\$30,000 request from MHB</i>
Turning Point: <i>Open Access Program</i>	\$10,000	Combined request is 13% of program budget. Agency served 44 Evanston residents in 2017 (11%) and projects to serve 54 (12%) in 2018. Agency offers intake and assessment services to people with insurance and a primary diagnosis of mental illness. Facility is located in Skokie and accessible by public transportation. Combined request is disproportionately high for the incremental number of Evanston residents to be served.	<i>\$15,000 request from MHB</i>
Meals at Home	\$20,000	Combined request is 6% of program/agency budget and would support staff salaries and meal costs. Agency provides specialized diets for individuals with diabetes and other health issues and is not affected by State/Federal funding. Outcomes are measurable and agency has capacity to manage award. 2018 increase in services is proportionate to requested increase in funding	<i>\$10,000 request from MHB</i>
Open Studio Project: <i>Art</i>	\$10,000	Program provides 6-8 week art therapy sessions to youth referred by YOU and other	<i>\$15,000 request</i>

& Action		agencies; proposed program expansion to include referrals from Moran Center and Curt's Cafe. Combined request is 53% of program budget; agency is not impacted by state or federal funding. Agency continues to be a high-risk subrecipient based on 2017 compliance and reporting. Program could potentially be funded through subagreement with referring agencies also receiving CDBG funding. Combined request is disproportionately high for the incremental number of Evanston residents to be served.	<i>from MHB</i>
Evanston Scholars: <i>College Readiness Program</i>	\$30,500	Combined request is 6% of program budget and would provide support to ETHS students preparing for college admissions. Population served is predominantly income eligible and unlikely to succeed in post-secondary education without support. Agency projects 23% increase in Evanston residents served; additional program component (Diversity Training) proposed. 2018 increase in services is proportionate to requested increase in funding.	<i>\$12,500 request from MHB</i>
The Josselyn Center: <i>Psychiatric Services</i>	\$12,000	Agency provides a wide variety of therapeutic services. Program outcomes related to services include client satisfaction with tele-psychiatry and provision of intake within 30 days of initial contact. The number of Evanston clients participating in tele-psychiatry currently or projected to receive services is unclear. Combined request is 3% of program budget to serve an additional 8 residents. Program budget not impacted by State. Combined request is disproportionately high for the incremental number of Evanston residents to be served.	<i>\$12,000 request from MHB</i>
YOU: <i>STEAM is for Teens</i>	\$25,000	New program would provide STEAM opportunities during the school year and summer through several initiatives. Outcomes are measurable. Request is 22% of program budget; program would serve 100 Evanston residents exclusively. CDBG funds would be used to provide focused academic supports to youth identified by staff as needing those services.	NA
Shore Community Services: <i>Vocational Training Program</i>	\$20,000	Program assists people with developmental disabilities build job skills. New component, True North, builds independent life skills by encouraging participants to explore vocational opportunities in a supportive community setting and would also be funded with CDBG. Training facility located in Morton Grove. Outcomes are measurable and specific to Evanston residents. Request is 1% of program budget and Evanston residents comprise 21% of population served. Program projects serving 2 additional Evanston residents and is not a quantifiable increase in the level of an existing service as required by CDBG guidelines.	NA
North Shore Senior Center: <i>Grandparents</i>	\$15,000	Request is 30% of program budget and consistent with prior year awards; funds would support program staff working with grandparents and grandchildren.	NA

<i>Raising Grandchildren</i>		Evanston residents projected to be 82% of population served in 2018. The projected number of unduplicated beneficiaries for 2018 does not meet CDBG guidelines for the increase in CDBG funding if full funding were to be awarded.	
Interfaith Action: <i>Emergency Overnight Shelter</i>	\$20,000	Request is 47% of program budget and would be used to ensure participating locations could offer shelter to people who are homeless during winter months on nights when temperatures are at or below 15 degrees. If request were to be fully funded, agency would raise the temperature at which the shelter is opened to provide shelter for 65 nights in 2018 and provide an increase in services proportionate to requested increase in funding.	NA
Youth Job Center: <i>Youth Employment Services</i>	\$50,000	Request is 3% program budget and would support staff salaries. Evanston residents projected to be 38% of population served; clients are at-risk youth. Majority of youth served are low to moderate income residents. Outcomes are measurable and agency has capacity to manage funds. The projected number of unduplicated beneficiaries for 2018 does not meet CDBG guidelines for the increase in DBG funding if full funding were to be awarded.	NA
Impact Behavioral Health Partners: <i>Supported Employment Program</i>	\$25,000	Request is 4% of program budget and would be used to support staff salaries; program projects services to 29% Evanston residents. Outcomes are measurable and agency has capacity to manage program. 2018 increase in services is proportionate to requested increase in funding.	NA
YWCA Evanston/North Shore: <i>Domestic Violence Services</i>	\$35,000	YWCA is the only provider of social services to domestic violence victims in Evanston and surrounding suburbs. Request is 2% program budget and would support personnel costs for staff. Outcomes are measurable and agency has capacity to manage funds. The projected number of unduplicated beneficiaries for 2018 does not meet CDBG guidelines for the increase in CDBG funding if full funding were to be awarded.	NA
Jewish Child & Family Services: <i>Financial Counseling & Case Management</i>	\$10,000	Request is 5% of program budget. Program provides financial counseling services and cash assistance to low/moderate income clients. Outcomes are clear and measurable. Agency receives CDBG funds from Village of Skokie (\$4,000 or 2% of program budget) and has experience managing grant awards. Of the 329 served in agency's FY17, 30 were Evanston residents; 2018 projection for Evanston residents served ranges from 5 fewer to 5 more than 2017 and is not a quantifiable increase in the level of an existing service as required by CDBG guidelines.	NA
Connections for the Homeless: <i>Supportive Housing</i>	\$30,000	Request is 6% of program budget; funds would be used to support staff salaries for case management and other services for residents in new permanent supportive housing units. Program projects services to Evanston residents make up 37% of	NA

		population. Outcomes are measurable and agency has capacity to manage program. The projected number of unduplicated beneficiaries for 2018 does not meet CDBG guidelines for the increase in CDBG funding if full funding were to be awarded.	
City of Evanston: <i>Certificate of Rehabilitation</i>	\$75,000	Program works exclusively with Evanston residents who are low/mod income and has 7 components (recruitment, record review/counseling, expungement/sealing, certificates, clemency, court appearances, and additional supports). Request split between program staff (40% COE Youth Outreach Worker/60% Moran Center Attorney). Program projecting increase in 2018 beneficiaries as a result of outreach to ETHS students.	NA
City of Evanston: <i>Summer Youth Employment Program</i>	\$25,000	Request would support supervisors working with youth. Program works exclusively with low/moderate income Evanston teens to provide them with valuable work experience, and keep them productively engaged in activities during summer months. Without CDBG funds, costs incurred by this program would come from the General Fund.	NA
City of Evanston: <i>Graffiti Removal</i>	\$47,000	Request is 50% of program budget and consistent with prior year awards. All work is performed in the target area (low/mod income); without CDBG funding entire cost of program would come from the City's General Fund.	NA
Housing Rehabilitation			
City of Evanston: <i>Housing Rehab Administration</i>	\$210,244	CDBG funds the administration of the CDBG Housing Rehab Program, including the salaries of the Rehab Specialist and 60% of a Customer Service Representative for client intake, income certification and management of the Revolving Loan Fund, an important compliance requirement for this activity. Housing Rehab Administration has been fully funded by CDBG, with no costs borne by the City's general fund. Request is consistent with prior years.	NA
City of Evanston: <i>Housing Rehab Loan Repayments</i>	\$66,122	Housing Rehab loan repayments are returned to the revolving loan fund and used to fund new projects. No entitlement funds are being requested for 2018.	NA
Code Enforcement			
City of Evanston: <i>CDBG Target Area Code Enforcement</i>	\$375,000	CDBG funds are used for salaries & benefits for Property Standards staff responsible for routine and complaint inspections of rental units in the CDBG Target Area, as well as exterior inspections of all properties in the Target Area. Actual billing to CDBG is based on time and activity tracking of staff working on CDBG-eligible property inspections, as required. Increased request is to fund a pro rata share of a new database that will enable implementation of inspection schedule based on prior inspection results to more effectively use resources to address problem properties.	NA

		Code enforcement is an important tool to maintaining safe, sanitary housing for lower income residents, and attractive, well maintained neighborhoods.	
Public Facilities			
City of Evanston: <i>Foster Field Athletic Field Renovations</i>	\$350,000	Foster Field (1655 Foster St.) contains 2 baseball backstops, 1 football/soccer field, perimeter fencing; project will install new irrigation system for football/soccer field, reconstruct baseball backstops, field fencing, perimeter fencing, paving, maintenance access, and provide site furnishings. Project would complete the renovations to this important facility in the City's NRSA. Project cannot be phased. Partial funding would result in carrying over funds awarded until 2019 or later. Match from GO Bonds also required for the project.	NA
City of Evanston: <i>Mason Park Roof</i>	\$110,000	Mason Park Field House, located at the corner of Church St. and Florence Ave., is used by Parks & Rec. for after school programs and other community functions. Project includes removing and replacing the low sloped roof and restoring the standing seam roof. This project cannot be phased and no other funding is available for this work.	NA
City of Evanston: <i>Street Resurfacing Project</i>	\$290,000	Project consists of resurfacing ¼ mile of Crain Street starting at McDaniel Ave. Work includes the repair of concrete curbs and sidewalk ramps as needed, removal/ grinding of the existing asphalt surface, resurfacing with new asphalt, and all related restoration work. Street located in census block group that is 47% low/mod.	NA
City of Evanston: <i>Alley Paving Project</i>	\$600,000	This project consists of paving two alleys. Work includes construction of concrete alleys with drainage systems and all related restoration work. If not funded by CDBG, these alleys will remain unpaved. One alley located north of Emerson St. and west of Jackson Ave. (5 th ward) second located north of Cleveland St. and east of Wesley Ave. (9 th ward). Both alleys located in low/mod census block groups (61% and 45% respectively).	NA
Economic Development			
City of Evanston: <i>Economic Development Loan Fund Recapitalization</i>	\$100,000	Request is to recapitalize CDBG Economic Development Fund to provide loans to open or expand businesses, particularly in the NRSA and Howard Street business corridor, and provide technical assistance to micro-enterprises and entrepreneurs. Uncommitted CDBG funds for ED activities is approximately \$5,000 following commitments to Sunshine, Good To Go and Coralie South in 2017.	NA



MEETING MINUTES

HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE

Tuesday, June 27, 2017

7:00 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2402

Members present: Ald. Rainey, Ald. Braithwaite, Ald. Wilson, Ald. Wynne, Ald. Rue Simmons, Glen Mackey, Shawn Jones, Jeannie Sanke

Members Absent: Carol Goddard

Presiding Member: Ald. Rainey, Committee Chair

Staff: S. Flax

Call to Order / Declaration of Quorum

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and called the meeting to order at 7:08 pm.

Approval of Meeting Minutes for March 21, 2017

Ald. Braithwaite moved approval of the minutes as presented, Glenn Mackey seconded the motion. Following discussion, the minutes were approved unanimously.

Allocation of Additional FY2017 CDBG Funds

Alderman Rainey explained the staff recommendation that allocated 20% of the actual CDBG 2017 grant amount for CDBG Administration, as allowed. In addition, all estimated grant amounts were increased to round numbers to simplify grant management. The recommendation allocated additional Public Services funding to the Graffiti Removal, Summer Youth Employment and Certificate of Rehab programs, which were prioritized by the committee for increases if additional funds were received. Remaining funds were allocated for Housing Rehab Administration, which had been funded at a reduced level with the plan to use funds from the revolving loan fund for administrative costs, if needed, in order to fund other projects.

Jeannie Sanke moved to approve the allocations as presented; Ald. Wilson seconded the motion. Ald. Simmons asked for more information about the funding for which additional funding was recommended. She noted the recent Family Focus layoffs due to state funding cuts - 126 families will be affected by layoffs. Services that will stop are DCFS and early childhood program. Two employees have been laid off in Evanston. Ald. Wilson explained that CDBG has to be allocated to programs that applied for funding in the application process in 2016, and that funding can't be allocated for general operating expenses. Ald. Braithwaite questioned the amount of increasing funding for graffiti, which would raise its allocation to 92% of request. Ald. Wilson pointed out that the allocation raised funding for the program to 2016 levels and helps maintain City services that could otherwise risk being cut. He also pointed out that nonprofits have the ability to fund raise for programming. Additional discussion followed.

Jeannie Sanke noted that the Certificate of Rehab program should be more broadly publicized and suggested that Kevin Brown could get information out via the City's public cable channel.

Following a staff explanation of each of the recommended funding changes and also the impact of the increase in 2017 actual funding and revolving loan increase from the September estimate, the committee voted unanimously to approve the allocation of additional 2017 CDBG funding as recommended.

Staff explained that the revised allocations would be included in the updated 2017 Action Plan and would go to City Council on July 10 for approval prior to submission to HUD. The attached spreadsheet shows the draft allocations made on September 27, 2016, as well as the revised allocations based on actual grant amount.

Public Comment

There was no comment.

Staff reports

Chicago-Cook County Assessment of Fair Housing

Staff explained that the Chicago-Cook County Assessment of Fair Housing (AFH) is for information only at this time. Benefits to the City include reduced cost, estimated at \$13,000 versus \$25,000 or more to do a standalone AFH, and a more effective analysis because housing is a regional issue. If the regional AFH is approved by HUD and continued funding for CDBG and other entitlement grants is confirmed, a specific proposal for Evanston to join the county wide assessment would be proposed.

2018 CDBG Application Process

Staff noted that information on the application for 2018 CDBG and Mental Health Board funding was on the City website and had been emailed to current grantees as well as the CDBG Interested Parties list of non-profits and individuals who have expressed interest in the funding process. Applications would open on July 10; mandatory pre-application meetings were scheduled for the weeks of July 10 and July 17.

Other Business

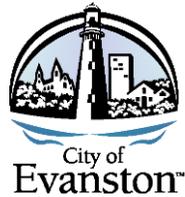
It was agreed that the July 18 and August 15 meetings would be canceled, as there are no items requiring action by the committee for either meeting. An orientation meeting would be scheduled at 9 AM on August 15 in the Aldermanic Library for the new committee members and any members wishing to attend. Staff will send out the schedule of meeting dates for the 2018 CDBG application process to all members.

Adjournment

There being no further business before the committee, Shawn Jones moved to adjourn, Ald. Wilson seconded the motion and it was approved unanimously; the meeting was adjourned at 8:15 PM.

Respectfully submitted,

Sarah K. Flax
Housing and Grants Administrator



MEETING MINUTES

JOINT MEETING: HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE and MENTAL HEALTH BOARD

Thursday, September 14, 2017 7:00 PM
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room G300

Housing and Community Development Act Committee

Members Present: Ald. Rainey, Ald. Braithwaite, Ald. Rue Simmons, Ald. Wilson, Ald. Wynne, C. Goddard, J. Sanke, M. Miro, G. Mackey, S. Jones

Presiding Member: Ald. Rainey, Committee Chair

Mental Health Board

Members Present: S. Johnson, K. Ruetzel, I. Ziaya, M. Pierce, J. Taylor, J. Sales, L. Murphy, B. Feiler

Presiding Member: J. Taylor, Board Chair

Staff: J. Wingader

Call to Order / Declaration of Quorum

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and the Mental Health Board and called the meeting to order at 7:09 pm.

Meeting Overview

Chair Rainey provided instructions to applicants presenting. The purpose of the joint meeting is to allow the Housing & Community Development Act Committee, which governs the use of CDBG funds and the Mental Health Board, which governs the use of MHB funds, to review applications requesting both CDBG-Public Services funding and MHB funding for the same program or applications requesting CDBG-PS funding for one program and MHB funding for another program within the same agency. Chair Rainey introduced the Committee, Board and staff.

2018 CDBG Program and Mental Health Board – Review of Applications

Applicant agencies were given 5 minutes to present applications and field questions from Committee and Board members. Agencies, programs and funding requests are listed below.

- Family Focus: Presentation by Collette Allen, Executive Director
Afterschool Program
CDBG request: \$20,000
MHB request: \$35,000
- James B. Moran Center for Youth Advocacy: Presentation by Patrick Keenan-Devlin, Executive Director and Kristen Kennard, Director of Social Work Services

Legal and Social Services for Youth

CDBG request: \$30,000

MHB request: \$45,000

- Turning Point: Presentation by Ann Fisher, Chief Executive Officer
Open Access Program
CDBG request: \$10,000
MHB request: \$15,000
- Meals at Home: Presentation by Debi Genthe, Executive Director
Prevention of Malnutrition and Hunger Through Home Delivered Meals
CDBG request: \$20,000
MHB request: \$10,000
- Open Studio Project: Presentation by Chantal Healy, Executive Director
Evanston Outreach Program
CDBG request: \$10,000
MHB request: \$15,000
- Evanston Scholars: Presentation by Kay Israelite, Development Director
College Readiness
CDBG request: \$30,500
MHB request: \$12,500
- The Josselyn Center: Presentation by Susan Resko, President
Psychiatric Services
CDBG request: \$12,000
MHB request: \$12,000
- YOU: Presentation by Marianne Moberly, Interim Executive Director
Trauma Informed Youth & Family Services
MHB request: \$100,000
STEAM is for Teens
CDBG request: \$25,000
- Shore Community Services: Presentation by Deborah Shulruf, Director of Shore
Lois Lloyd, Kristen Luna, Residential Services Director, Lisa Wright, Director,
Shore Joseph Koenig, Sr. Training Center
Lois Lloyd Center
MHB request: \$19,000
Residential Program
MHB request: \$15,000
Vocational Training
CDBG request: \$20,000
- North Shore Senior Center: Presentation by Jordan Luhr, Executive Director,
Elizabeth Gordon, Director of CareOptions and Katherine Honeywell, Director of
Senior and Family Services

Social Services for Seniors and their Families
MHB request: \$50,000
PEARLS a Program of CareOptions
MHB request: \$25,000
Grandparents Raising Grandchildren
CDBG request: \$15,000

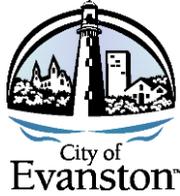
Staff Report

Staff announced the upcoming Housing & Community Development Act Committee meeting Tuesday, September 19, 2017, at 7:00 pm in the James C. Lytle City Council Chambers to hear requests for 2018 CDBG funding and the Mental Health Board meeting Saturday, September 23, 2017, at 9:00 am in room 2402 to hear requests for 2018 MHB funding.

Adjournment

There being no further business, Chair Rainey called for a motion to adjourn. It was moved by Ms. Taylor and seconded by Ald. Rue Simmons. Motion passed unanimously and the meeting adjourned at 9:23 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist



MEETING MINUTES

HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE

Tuesday, September 19, 2017 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, City Council Chambers

Members Present: Ald. Rainey, Ald. Braithwaite, Ald. Rue Simmons, Ald. Wilson, Ald. Wynne, C. Goddard, S. Jones, G. Mackey, M. Miro, J. Sanke,

Members Absent: none

Presiding Member: Ald. Rainey, Committee Chair

Staff: S. Flax, J. Wingader

Call to Order / Declaration of Quorum

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and the Mental Health Board and called the meeting to order at 7:00 pm.

2018 CDBG Program – Review of Applications

Chair Rainey explained that the Housing & Community Development Act Committee would hear presentations from agencies seeking Community Development Block Grant funding for 2018. Applicants would respond to questions from the committee. Applicants were requested to provide information not contained in their application. Presenters should provide their name and contact information so people watching can contact them for services, to volunteer or donate.

Agencies were given 5 minutes to present their applications and field questions from Committee. Agencies, programs and funding requests are listed below.

- Interfaith Action: Presentation by Sue Murphy, Executive Director
Emergency Overnight Shelter (Public Service)
CDBG request: \$20,000
- Youth Job Center of Evanston: Presentation by Karen Demorest, Executive Director
Youth Employment Services (Public Service)
CDBG request: \$50,000
- Impact Behavioral Health Partners: Presentation by
Employment Services (Public Service)
CDBG request: \$25,000

- YWCA Evanston-North Shore: Presentation by Karen Singer, CEO
Domestic Violence Services (Public Service)
CDBG request: \$35,000
- Jewish Child & Family Services: Presentation by
Financial Counseling & Case Management Services (Public Service)
CDBG request: \$10,000
- Friendship Baptist Church: Presentation by
Senior Access Mobility Project (Capital Project)
CDBG request: \$77,310
- Summary of City Applications
Building and Grounds Improvements
CDBG request: \$58,000

Community Service Manager Kevin Brown and Outreach Worker Stacey Moragne presenting information about the Certificate of Rehabilitation program run in partnership with the Moran Center for Youth Advocacy. Mr. Brown defined the goals of the program, reviewed program outcomes for the past year and since inception, and discussed key partnerships within the community. Mr. Brown closed by discussing program's projected expansion in 2018.

Staff Report

Staff stated that the Committee would meet on September 26, 2017 to make CDBG funding recommendations using an estimated 2018 CDBG grant amount. Staff also provided a timeline of federal funding decisions.

Adjournment

There being no further business, Chair Rainey called for a motion to adjourn. It was moved by Ald. Wynne and seconded by Ald. Braithwaite. Motion passed unanimously and the meeting adjourned at 8:51 pm.

Respectfully submitted,

Jessica Wingader
Grants and Compliance Specialist